



ASSAM STATE BIODIVERSITY BOARD  
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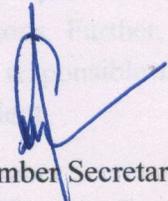
Date: 30/06/2025

**Clarifications sought by interested parties on the Tenders issued by ASBB**

The following clarifications have been given as per queries submitted by few organizations on the tenders issued by ASBB:

- 1. Joint Venture Eligibility:** The Bidder may enter into a Joint Venture/ Consortium for executing the outlined tasks in the tenders. In such cases, the details of all participating firms may be added at the beginning, including contact details, focal persons. Further, it may be clearly indicated which organization would take the lead role and responsible for responsible for deliverable submission and responding to queries from the client.
- 2. EMD:** The EMD should be in the name of 'Assam State Biodiversity Board'.
- 3. EMD Exemption:** NO EMD exemptions will be allowed.
- 4. Use of Expert CVs in multiple Tenders:** Yes, same expert may be part of different tenders. However, it is strongly suggested that the Bidder selects separate and independent teams and experts while applying to multiple tenders, as in case of more than one successful contracts, it would put excessive dependency on the same proposed expert to deliver the output in the given short timeline, and may hamper progress in all such cases.
- 5. Qualification of Team Leader:** It is as per the tender document. In exception cases, minor deviations in required qualification criteria of proposed personnel may be allowed. However, in such cases, the proposed expert must be able to present strong documented evidence of relevant core experience and expertise required for the role.
- 6. Number of Experts:** It is as per the tender document.

7. **Detailed budget for the proposal:** The financial bid is to be submitted as per the prescribed format (Annexure V).
8. **Number of documentaries to be made:** A total of four (4) short documentaries to be made, both in English and Assamese of 15 minutes duration.
9. **For English version Documentaries,** if the interviews are originally in Assamese (or any other local language), the same may be translated and put it as English Subtitles.
10. **Non Key Experts:** The bidder may propose the whole team required for the work as per their approach and workplan.
11. **Scope of work involving Photography:** There is no specific format and fixed number of photographs required for each location or each film. The bidder may use the required number of photographs suitable for the script for getting the desired output.



(Member Secretary)  
Assam State Biodiversity Board